



**The Blythe Sappers**  
**Minutes of the 15<sup>th</sup> Annual Council Meeting**  
**Tuesday 1<sup>st</sup> June 2010**

**Present:**      **Sapper John Moore-Bick**    **Chairman 2010**  
                  **Sapper B Pearce**                    **Vice Chairman**  
                  **Sapper I Pearce**                    **Designate Chairman 2011**  
                  **Sapper J H Fitzmaurice**  
**Sapper S G H Sinclair**  
                  **Sapper J D Lewins**  
                  **Sapper J Charlesworth**  
                  **Sapper J Wilks**                    **Honorary Auditor**  
                  **Sapper R F Wilsher**                **Honorary Treasurer**  
                  **Sapper M H S Muller**  
                  **Sapper J Evans**  
                  **Sapper I Stewart**  
                  **Sapper C Peacey**  
                  **Sapper J R McLennan**            **Honorary Secretary**

**Introduction** Sapper John Moore-Bick, Chairman The Blythe Sappers 2010 welcomed Council members to the 15<sup>th</sup> Annual Council Meeting. He especially welcomed Sapper Charles Peacey to his first meeting

**Item 1.            Apologies:**

1.      Apologies for absence had been received from: Sappers Muller, Holman, G Sinclair, Dennington.

**Item 2.            Approval of Minutes of 14<sup>th</sup> Council Meeting.**

2.      The Minutes of the 14<sup>th</sup> Meeting of Council of 1st June 2010 were agreed & signed.

**Item 3.            Matters Arising**

3.      There were no matters arising.

**4.      Item 4.            Summary of Decisions taken by Management Committee.**

**a            BS Adventure Training & Challenging Pursuits Fund.** The decision of how much Blythe Sappers would be grant to this fund would be made at the end of the year when it would be seen how that fund stands and how much could then be granted to other deserving charities.



July 2010

June 2011

**Annex A**  
**The Blythe Sappers Council Mtg**  
**Held on Tuesday 1<sup>st</sup> Jun 10**

**THE BLYTHE SAPPERS**

**STATEMENT OF FINANCIAL ACTIVITIES**

**Year ended 31 December 2009**

**INCOME & EXPENDITURE**

<b>INCOMING RESOURCES</b>	<b>Notes</b>	<b>2009</b>	<b>2008</b>
Lunches Fees		16,089.00	14,861.25
Dinner Fees		3,240.00	4,683.36
Subscriptions		3,150.00	3,040.00
Overpaid Subscriptions	1	25.00	70.00
Joining Fees	2	150.00	120.00
Sweepstake Ticket Sales		891.00	614.95
Donations to AT & CP Fund		-	-
Bank Interest		-	147.14
Combat Stress & Veteran's Aid		-	-
Donations & Honorariums	3	47.50	102.65
<b>TOTAL</b>		<b>23,592.50</b>	<b>23,639.35</b>
<b>RESOURCES EXPENDED</b>			
Lunches		15,599.10	14,738.15
Lunch Refunds		148.50	234.00
Guest Night Dinner Costs		3,047.68	4,381.06
Guests Lunches/Dinner	4	643.50	508.50
Dinner Refunds		-	136.24
Refund Subscriptions		-	-
Sweepstake Prizes		300.00	300.00
Grant to Adv & Challenging Pursuits Fund	5	1,000.00	2,000.00
Sundries	6	78.91	100.47

R & C	-	12.00
Donations/ Honorarium: Cbt Str, Vet Aid, A&N Club	7	1,100.00
Committee Exp/Room Hire		397.70
Treasurer Expenditure	8	360.39
Secretary Expenditure	8	213.54
<b>TOTAL</b>		<b>22,889.32</b>

**Net Incoming/ (Outgoing) Resources for the Year**                      **703.18**                      **-987**

Net movement in funds    703.18                      **-987**

Balance as at 01 January    2,597.59                      3,585.04

**Balance as at 31 December**    **3,300.77**                      **2,597.59**

All income and expenditure arises from the continuing activities of The Blythe Sappers. There are no recognised gains or losses in the current or preceding year other than shown above.

**THE BLYTHE SAPPERS**

**BALANCE SHEET AS AT 31 DECEMBER 2009**

<b>CURRENT ASSETS</b>	<b>2009</b>	<b>2008</b>
<b>DEBTORS</b>		
Cash at Clydesdale Bank	3,300.77	2,597.59
<b>Total</b>		<b>2,597.59</b>
<b>NET CURRENT ASSETS</b>	<b>3,300.77</b>	<b>2,597.59</b>
<b>NET ASSETS</b>	<b>3,300.77</b>	<b>2,597.59</b>

**Bank Reconciliation**

Statement as at 31 December 2009    3,300.77                      2,597.59

Cheques not presented NIL    -                      -

**As shown in account**    **3,300.77**                      **2,597.59**

Approved by The Blythe Sappers Management Committee at the Management Committee Meeting on 2 March 2010 and signed on the behalf of the Committee by:

**SAPPER JOHN MOORE-BICK**

Chairman

**SAPPER ROY WILSHER**

Honorary Treasurer

Originals signed:

**DATED 2 March 2010**

**NOTES TO THE ACCOUNTS**

**Year ended 31 December 2009**

**ACCOUNTING POLICIES**

**Accounting Convention**

The accounts are prepared under the historical cost convention. Income and expenditure has been accounted for on an accruals basis.

**Fund accounting**

The Blythe Sappers Association's funds comprise general unrestricted funds that are dispensable at the discretion of the Council in furtherance of the objectives of The Blythe Sappers.

Such funds may be held in order to finance both working capital and capital investments.

**INFORMATION REGARDING THE COUNCIL AND MANAGEMENT COMMITTEE**

No Council or Committee Members, nor connected person or party, received any remuneration from The Blythe Sappers during the current or preceding year.

**NUMBERED NOTES**

1. **Overpaid Subscriptions.** Sprs McMillan, Aylwin-Foster, Hughes B
2. **Joining Fees.** 15 New members
3. **Donations.** From various Blythe Sappers.
4. **Guest Lunches.** Four Guest Speakers, MA to Chief Royal, Hon Sec and Hon Treasurer lunches
5. **Adv and CP Fund Grant.**
  - a. The 2009 allocation of £1,000 to the Blythe Sapper's Adventurous and Challenging Pursuits Fund was paid on 9 Dec 09
  - b. The total donated to the Fund to date is £31,950 (2008 £30950).
  - c. Six A & CP applications were approved in 2009 and grants totalling £1650 were made.
  - d. The balance of the Fund granted to RECCT as at 31 Dec 09 stood at £5289.40.
6. **Sundries.** Renewal of website Domain and Hosting plus engraving of salvers.
7. **Donation/Honorarium.** Help for Heroes, Veterans' Aid, A & N Club
8. **Hon Sec's and Hon Treasurer's expenditure** Travel, postage, copying and stationery

**INDEPENDENT EXAMINER'S REPORT**

I have examined the accounts for the year 2009 together with supporting papers.

I am satisfied that the accounts have been properly maintained and that the foregoing statement of income and expenditure gives a true and fair view of the transactions during the year and of the financial state of affairs of The Blythe Sappers as at 31 December 2009

Original signed by:

**SAPPER JOHN B  
WILKS**

02-Mar-10 Hon Independent Examiner

The Blythe Sappers  
Budget 2010  
Annex B to BS Council Mtg of 1<sup>st</sup> Jun 10



**2010 PROPOSED BUDGET  
THE BLYTHE SAPPERS**

		<b>Budget Proposal 2008</b>	<b>Budget Actual 2008</b>	<b>Budget Proposal 2009</b>	<b>Budget Actual 2009</b>	<b>Budget Proposal 2010</b>
<b>OPENING BALANCE</b>		<b>3,670.04</b>	<b>3,670.04</b>	<b>2,640.33</b>	<b>2,502.33</b>	<b>2,864.10</b>
	<b>Notes</b>					
<b>Income</b>						
Subscriptions	1	3,100.00	3,040.00	3,200.00	3,150.00	3,200.00
Joining Fees	2	150.00	120.00	160.00	150.00	160.00
Bank Interest	3	200.00	147.14	50.00	-	20.00
Sweepstake Profit	4	400.00	314.95	320.00	591.00	350.00
Donations	5	50.00	102.65	50.00	47.50	50.00
Misc'l surplus functions incl overpaid subs	6	100.00	70.00	100.00	217.32	100.00
<b>Totals</b>		<b>7,670.04</b>	<b>7,464.78</b>	<b>6,520.33</b>	<b>6,658.15</b>	<b>6,744.10</b>
<b>Expenditure</b>						
Secretarial postage etc	7	350.00	383.14	400.00	213.54	350.00
Treasurer postage, copying.	8	150.00	165.15	175.00	360.39	350.00
Honorarium		250.00	-	-	-	-
Club staff gratuity	9	200.00	200.00	100.00	100.00	100.00

Lunch Guests	10	261.00	508.50	693.00	643.50	693.00
Donations, misc		50.00	-	-	-	-
Committee Room Hire	11	550.00	467.19	500.00	397.71	400.00
Blythe Sappers Adv & CP Fund	12	2,000.00	2,000.00	1,000.00	1,000.00	1,000.00
Donation to Other Charities (Combat Stress)	13	1,000.00	1,000.00	750.00	750.00	750.00
Donation to Other Charities (Veterans' Aid)	14	-	-	250.00	250.00	250.00
Miscellaneous, Historical Note, Invitation cards, Salvers, menu cards etc	15	60.00	-	50.00	-	-
Travel for Hon Sec, Memb Sec, Treas'r	16	30.00	100.47	100.00	78.91	100.00
		n/a	n/a	n/a	n/a	505.00
<b>Totals</b>		<b>4,901.00</b>	<b>4,824.45</b>	<b>4,018.00</b>	<b>3,794.05</b>	<b>4,498.00</b>
<b>Closing Balance</b>		<b>2,769.04</b>	<b>2,640.33</b>	<b>2,502.33</b>	<b>2,864.10</b>	<b>2,246.10</b>

#### NOTES

### NOTES ON PROPOSED BUDGET FOR 2010

- 1 Increase is based upon a increase of members of approx four per meeting.
- 2 Similar increase due to new members
- 3 Reduction in bank interest rates
- 4 Rigorous selling of tickets prior to June meeting
- 5 **Donations.** Estimated income  
High surplus in 2009 due to GN lower cost than
- 6 forecast
- 7 **Hon Sec.** Postage plus renewal of Hosting and Domain renewal
- 8 **Treas.** Postage, copying.
- 9 Club staff Christmas gratuity
- 10 **Lunch guests.** Four guest speakers + Hon Sec and Treas lunches
- 11 Room hire for Management and Council meetings
- 12 **Adv & CP Fund.** As agreed by Mangt Comm at Dec 09 mtg
- 13 **Combat Stress.** As agreed by Mangt Comm at Dec 09 mtg
- 14 **Veterans' Aid.** As agreed by Mangt Comm at Dec 09 mtg
- 15 **Sundries.** Engraving of salvers, printing of menu cards
- 16 **Travel.** A change in RHQRE rules has stopped travel claims for Hon Sec & Memb'sh'p Secs

#### Costs

Sandwich to London returns:

Hon Sec 4 @ £55.70 222.80

Hon Treas 4 @ £55.70 222.80

Gillingham to London return

Memb Sec 4 @ £15 60.00

